



# County of San Diego

RODGER G. LUM, Ph.D.  
AGENCY DIRECTOR

NANCY L. BOWEN, M.D., M.P.H.  
PUBLIC HEALTH OFFICER

## HEALTH AND HUMAN SERVICES AGENCY

PUBLIC HEALTH SERVICES  
1700 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA 92101-2417  
(619) 515-6583 FAX (619) 515-6707

Children, Youth & Family Health Services  
Disease Control/Epidemiology  
Disease Prevention/Health Promotion  
Emergency Medical Services  
HIV/AIDS Services  
Medical Quality Assurance  
Public Health Laboratory  
PH Nursing/Border Health  
TB & STD Control  
Vital Records

CSA-69 Advisory Committee  
Warren Savage, Chair, Kevin Howe, Vice-Chair  
c/o Emergency Medical Services  
6255 Mission Gorge Road  
San Diego, CA 92120  
(619) 285-6429 Fax: 285-6531

## CSA-69 ADVISORY COMMITTEE MEETING MINUTES

May 8, 2003

### Members Present

Coyle, Ken – Lakeside Fire Protection District  
Grill, Bill – Santee Chamber of Commerce  
Guidry, Doreen – East Co. Fire Protection Dist.  
Howe, Kevin – Lakeside Union School Dist.  
Meadows-Pitt, R.N., Mary – Sharp Grossmont  
Minto, John – City of Santee  
Perry, Lee – Lakeside Chamber of Commerce

### Members Absent

Burns, Dustin – Santee School District  
Chambers, Pat – Santee Chamber of Commerce  
Clegg, Robin – Lakeside Comm. Planning Group  
Savage, Warren – City of Santee  
Voepel, Randy – City of Santee

### Contract Staff Present

### Staff Present

Bocian, Paulette  
Jones, Gwen

Covington, Jim – Santee Fire  
Jobes, Darrell – East Co. Fire Protection Dist.  
Parr, Andy – Lakeside Fire Protection Dist.  
Pfohl, Bob – Santee Fire

### Guests Present

Smith, Rick – Lakeside Community Planning Grp.  
Williams, Myra – Lakeside Comm. Planning Grp.

### Recording Secretary

Rupp, Merle

## **I. INTRODUCTION/ANNOUNCEMENTS**

Kevin Howe, Vice-Chair, brought the meeting to order at 4:00 p.m. Attendees introduced themselves.  
Warren Savage, Chair, was unable to attend this meeting.

## **II. APPROVAL OF MINUTES – February 13, 2003**

**MOTION made by Bill Grill, Seconded by Ken Coyle, to approve the Minutes of February 13, 2003 as submitted. MOTION carried.**

### **III. PUBLIC COMMENTS/PETITIONS**

None.

### **IV. STAFF/AGENCY REPORTS**

#### **A. Administrative Report (Staff)**

Paulette Bocian, County EMS, suggested that if attendees would like to have their packets e-mailed to them each quarter rather than sent by U.S. mail, please give their e-mail addresses to Merle Rupp, County EMS.

Copies of a CSA-69 Emergency Patient Data presentation that was made at a recent CSA-69 quarterly meeting, were made available to attendees.

The Request For Bid (RFB) for County Service Area 69 for the billing and collection services was released on April 29, 2003. A bidders' conference will be held on Monday, May 12, 2003. Bids will then be due to the County on Thursday, May 29, 2003. The bids will be opened on May 29, 2003 and the successful bidder announced that day.

#### **B. Quarterly Financial Report**

For fiscal year 2002-03, total revenues budgeted were \$2,327,990. Revenues collected as of April 15, 2003 are \$1,884,992. Mutual Aid revenues have exceeded what was originally budgeted. Revenues are on target for what is expected at this period of the fiscal year.

Total expenditures for fiscal year 2002-03 were budgeted at \$2,420,721. As of March 31, 2003, \$1,720,656 has been expended. Year-end expenditures are anticipated to be below what was budgeted.

The proposed CSA-69 budget for fiscal year 2003-04 was distributed. Ms. Bocian had meetings with the fire chiefs of Lakeside and Santee to discuss increases in their contract costs, followed by a budget subcommittee meeting. Proposed expenditures and revenues for fiscal year 2003-04 are \$2,622,654.

**MOTION made by John Minto, Seconded by Doreen Guidry, to approve the Fiscal Year 2003-04 Budget. MOTION carried.**

**MOTION made by Ken Coyle, Seconded by John Minto, to approve a increase to the benefit tax by the consumer price index of 3.5%. This increases the benefit tax from \$37.64 to \$38.95. MOTION carried.**

**C. Agency Reports**

Santee Fire: The purchase order has been completed for the re-chassis of one of the Santee Fire paramedic units. The work should be completed by the next CSA-69 meeting in August.

Lakeside Fire: Everything is fine at this time.

Strategic Plan: On hold for the time being. There were some subcommittees created through the Strategic Plan and some of those activities have been occurring. Ms. Bocian has been meeting with the fire chiefs to develop the exemption report process.

**V. NEXT MEETING/ADJOURNMENT**

The next meeting was scheduled for Thursday, August 14, 2003 at 4:00 p.m. at the Lakeside Fire Department Administrative Office.

The meeting adjourned at 4:15 p.m.

Respectfully submitted,

Merle Rupp, Board Secretary  
County EMS